

## Internship Plan Template



### Lamar University – M.Ed. in Educational Technology Leadership

#### Internship Plan: Field-based Experience Activity (Internship Plan Template)

The Field-based Experience component of the Internship Plan is a brief, but specific document indicating your overall approach to the Internship program. The Internship is organized around eight ISTE Technology Facilitator Standards, the 33 Performance Indicators and the 78 Performance Tasks. Using this document, you will identify the field-based activities you will approach and indicate which of the eight ISTE Technology Facilitation standards and 33 Performance Indicators were addressed in each activity. You should also provide a brief description of each activity, resource person, and a completion date for each activity. This activity should be completed with and approved by your site mentor.

You are to plan at least one activity in each of the 33 Performance Indicators found in the text. If an activity is applicable to more than one performance indicator it must be identified under all applicable tasks. Also, clearly indicate, with an asterisk (\*), which activity is the project(s) you will be leading during your Internship.

Use this chart to develop your Internship Plan for Part 1 of your Week 5 EDLD 5306 assignment. When you open this file, immediately save it as “*yourname\_Draft Internship Plan*,” and work on this saved file as you revise and update your plan. To add more rows to this table, highlight the entire last row, right click, select “Insert”, and select “Insert Rows Below.”

Activity	ISTE Standard/ Performance Indicator (i.e., IV. A.)	Activity Summary	Resource Person	Projected Date of Completion
Responder Training	TF-I.A	I will create a Promethean flipchart explaining how responders can collect data on TAKS warm ups.	Kristy Dowd, David Belding	2/28/11
Professional Development	TF-I.B	I will take part in various professional developments to expand my knowledge of integrating technology in the classroom.	MJ McDaniel	5/30/11
Promethean Flipchart creator	TF-II.A	I will assist teachers who are trying to create flipcharts for their classroom activities.	Kristy Dowd, David Belding	1/31/11
Professional Development	TF-II.B	After going to professional development trainings on technology I will assist teachers on implementing the technology in the classroom.	MJ McDaniel	8/31/11
Aware	TF-II.C	Using the AWARE system, I will help teachers use Excel to organize the TAKS data to improve student scores.	Kristy Dowd, David Belding	2/28/11

<b>Blog training</b>	<b>TF-II.D</b>	<b>I can show teachers how to create blogs to allow students another opportunity to interact and submit assignments.</b>	<b>MJ McDaniel</b>	<b>8/31/11</b>
<b>Blog training</b>	<b>TF-II.E</b>	<b>I can show teachers how to create blogs to allow students another opportunity to interact and submit assignments.</b>	<b>MJ McDaniel</b>	<b>9/31/11</b>
<b>Animoto training</b>	<b>IF-II.F</b>	<b>I will show teachers how to use sites such as Animoto to design a central idea from something they covered in class.</b>	<b>Kristy Dowd, David Belding</b>	<b>5/30/11</b>
<b>Aware data</b>	<b>TF-III.A.2</b>	<b>I will assist teachers to compile data of previous years TAKS test to recognize trends in student progress from Grade 8 to the present.</b>	<b>Kristy Dowd, David Belding</b>	<b>1/31/11</b>
<b>APANGEA</b>	<b>TF-III.B</b>	<b>Students will be provided log ins to APANGEA, which offers assistance on tutoring and rewards for making progress.</b>	<b>Kristy Dowd, David Belding</b>	<b>10/31/10</b>
<b>Podcast</b>	<b>TF-III.C</b>	<b>I will have students create a podcast explaining problem solving strategies for problems.</b>	<b>MJ McDaniel</b>	<b>4/30/11</b>
<b>Blogging</b>	<b>TF-III.D</b>	<b>Students will use the class blog site to communicate with peers outside of class on problems they are having outside of class.</b>	<b>Kristy Dowd, David Belding</b>	<b>9/30/10</b>
<b>AWARE and INOVA</b>	<b>TF-III.E</b>	<b>Using AWARE and INOVA sheets, I will assist teachers to evaluate the students based off test taken in previous years.</b>	<b>Kristy Dowd, David Belding</b>	<b>2/28/11</b>
<b>AWARE and INOVA</b>	<b>TF-IV.A.1</b>	<b>Using AWARE and INOVA sheets, I will assist teachers to evaluate the students based off test taken in previous years.</b>	<b>Kristy Dowd, David Belding</b>	<b>2/28/11</b>
<b>AWARE and INOVA</b>	<b>TF-IV.B</b>	<b>Using AWARE and INOVA sheets, I will assist teachers to evaluate the students based off test taken in previous years.</b>	<b>Kristy Dowd, David Belding</b>	<b>2/28/11</b>
<b>Technology overview</b>	<b>TF-IV.C.1</b>	<b>I will share with teachers some of the learning tools available to them such as RSS feeds, blogs, and wikis</b>	<b>MJ McDaniel</b>	<b>8/30/11</b>
<b>Professional development</b>	<b>TF-V.A.1</b>	<b>I am planning on taking more classes in professional development and also attending the TECA conference this upcoming year.</b>	<b>MJ McDaniel</b>	<b>12/18/11</b>

Ongoing classroom management	TF-V.B	I am constantly trying to find ways to integrate technology in the classroom through podcasts, cell phones, and anything else I can come up with or any student ideas	Kristy Dowd, David Belding	5/31/10
Windows Movie Maker	TF-V.C.2	I will show teachers how to create a music video on how to solve a problem with windows Movie Maker.	MJ McDaniel	5/28/11
Blogger, Wikispaces	TF-V.D.2	Show teachers how to use blogs and wikis to collaborate online with each other and other districts to discuss effective strategies in the classroom.	MJ McDaniel	10/31/11
Power point on copyright laws	TF-VI.A	I will work with librarians to create a power point presentation on copyright laws and how it affects the classroom.	MJ McDaniel	8/31/11
Open Source software	TF-VI.B.1	I will assist teachers with ways to integrate open source software to assist with economically disadvantaged students to use at home.	MJ McDaniel	8/31/11
APANGEA for ESL students	TF-VI.C	I will work with the ESL department and show them how APANGEA can assist with Spanish speaking students.	Kristy Dowd, David Belding	8/31/11
Safe searching websites	TF-VI-D	I will work with the librarians to show teachers what some safe and useful search tools are for students to use on research topics.	Kristy Dowd, David Belding	8/31/11
Safe policies for technology	TF-VI-E	I will work with the technology department to discuss ways to further improve on Acceptable Use Policy and help to make sure that it stays up to date.	MJ McDaniel	12/31/11
Implementing technology in the classroom	TF-VII.A.8	I will assist however possible to maximize the use of technology by all campus staff.	MJ McDaniel	12/31/11
Technology meetings using District Technology plan	TF-VII.B.2	By using the district technology plan, there is a budget set to have adequate use of technology in all classrooms. I will sit in on technology meeting if possible to see the progress and use of technology throughout the district.	MJ McDaniel	12/31/11
Assist with Summer professional development	TF-VII.C	I will assist with technology trainings for the district during the summer.	MJ McDaniel	12/31/11

<b>RSS feeds</b>	<b>TF-VIII.A</b>	<b>I will stay up to date with technology integrating into education through a variety of RSS feeds.</b>	<b>MJ McDaniel</b>	<b>Ongoing</b>
<b>Power Point - history</b>	<b>TF-VIII.B</b>	<b>I will create a funny power point showing the progress of technology and how it is affecting the classroom today.</b>	<b>Kristy Dowd, David Belding</b>	<b>8/31/11</b>
<b>Wikispaces</b>	<b>TF-VIII.C</b>	<b>Assist with technology to create a wikipage from campuses to discuss use of technology and adjustments that could be made.</b>	<b>MJ McDaniel</b>	<b>8/31/11</b>
<b>Collaborate with technology</b>	<b>TF-VIII.D.5</b>	<b>I will meet with the technology department and discuss how the District Technology plan was created.</b>	<b>MJ McDaniel</b>	<b>12/31/11</b>
<b>Partner up with a tech buddy</b>	<b>TF-VIII.E</b>	<b>I will try to shadow someone for a day at the technology building to get a wide variety of on hand experience in the field.</b>	<b>MJ McDaniel</b>	<b>12/31/11</b>